



LOFT RENTAL POLICY

The upstairs Loft at Creekside seats up to 36 guests. It includes a bar area, private balcony, and large TVs with Bluetooth connections for presentations & slideshows. For parties over 12, we use our Large Party Menu, which you may select **up to three entrees** to be provided as choices for your guests. A selected menu helps narrow it down for the kitchen and allows for a better dining experience.

Room Fees:

Lunch Tues-Fri - \$50 per hour with two hour minimum

Dinner Tues-Thurs - \$75 per hour with two hour minimum

Dinner Fri & Sat - \$150 per hour with two hour minimum

Lunch Sat & Sun - \$100 per hour with two hour minimum

*Events that exceed the allotted rental time will incur an additional charge

Food & Beverage Minimums : Lunch \$300 Dinner \$500 (gratuity not included)

Bartender Service: \$100 (includes two hours) \$50/per hour after

Payments: A credit card is required to book your reservation. We will only hold the reservation once we have a card on file, in the meantime the date does remain open to others. All food must be one tab; we do not separate individual orders. Alcohol can be separated.

Cancellations: Cancellations must be received *within 48 hours of the event date*. All cancellations less than 48 hours will result in the room rental fee being charged to the card on file.

Décor: Flowers, Balloons, Linens, and other decorations are welcome! *We do not allow tape or tacks on the walls as it may damage the paint. We allow 30 minutes prior to the event to access the room (free of charge). Guests, however, are not allowed upstairs *until the time of the event* so please advise accordingly. All guests should check in at the Host stand, then they will be directed to the bar area or foyer until the event time.

Outside Menu Items: Creekside allows *desserts only* to be brought in free of charge.

To ensure compliance with our liquor license and maintain quality of our beverage service, outside beverages and alcohol are not permitted on the premises.